

FastNet Business Term Deposit process

OPTION ONE: To **open** a new term deposit please follow the below steps:

1. Select the **Accounts** tab
2. Select **Balances**
3. Under Open account, select **Term Deposit**

The screenshot shows the ASB FastNet Business interface. The top navigation bar includes 'Home', 'Transactional Banking', 'Professional Trust', 'Financial Markets', and 'Administration'. Below this, a secondary bar contains 'Accounts', 'Payments', 'Receipts', 'Import/Export Files', 'International Trade', 'Business Cash Plan', and 'Messages (1)'. The 'Accounts' section is active, showing a sidebar with 'Balances', 'Transaction History', 'Statement Stopper', 'Open Account', and 'Term Deposit'. The 'Open Account' section is highlighted, and a message box prompts the user to 'Please select an option' from the tabs above or the menu to the left.

4. Complete the details of the term deposit

The screenshot shows the 'Open Term Deposit' form. It includes a 'Current Rates' button and a 'Deposit Amount (\$)*' field. Below this is a table with columns for 'No.', 'Name', 'Balance', and 'Available Balance'. The 'From Account*' field is also present. The form allows users to select the current term (Standard Terms or Custom Terms) and the maturity date. It also includes options for interest payment frequency (On Maturity or Every month(s)) and interest crediting (Compound Interest or To Account). Finally, there are maturity instructions (Reinvest or Close & Credit to). The form concludes with a note about ASB's terms and conditions and a button to 'Authorise'.

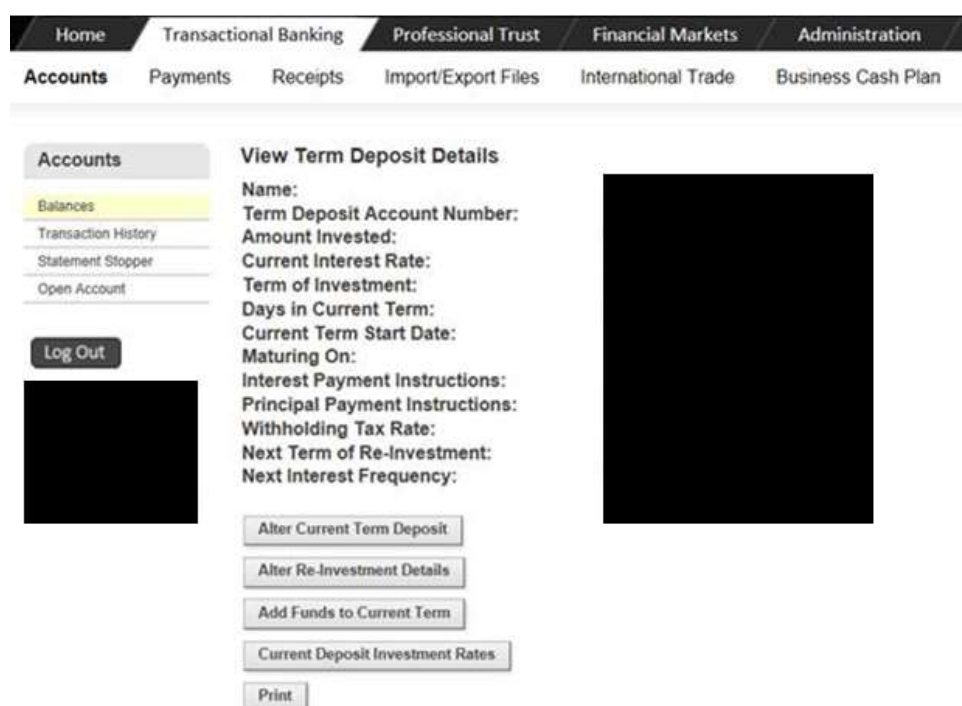
5. Select **Authorise**
6. **E-mail your School Account Manager** with the new investment number so the interest rate can be amended where appropriate

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Please note if you receive an error message and you have followed the permissions instructions on page 4 then please call our FastNet Business team on 0800225527 for further support.

OPTION TWO: To **amend** an existing Term Investment in FastNet Business please follow the below steps:

1. Select **Transactional Banking**
2. Select **Balances**
3. Select the term investment to make alterations
4. Follow the below prompts to make alterations to the investment



Home Transactional Banking Professional Trust Financial Markets Administration

Accounts Payments Receipts Import/Export Files International Trade Business Cash Plan

Accounts

Balances

Transaction History

Statement Stopper

Open Account

Log Out

View Term Deposit Details

Name:

Term Deposit Account Number:

Amount Invested:

Current Interest Rate:

Term of Investment:

Days in Current Term:

Current Term Start Date:

Maturing On:

Interest Payment Instructions:

Principal Payment Instructions:

Withholding Tax Rate:

Next Term of Re-Investment:

Next Interest Frequency:

Alter Current Term Deposit

Alter Re-Investment Details

Add Funds to Current Term

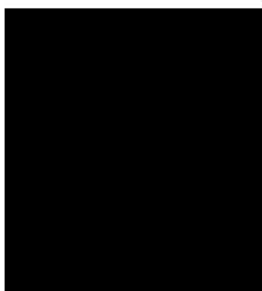
Current Deposit Investment Rates

Print

FastNet Business Term Deposit process

Alter Term Deposit Details

Name:
Term Deposit Account Number:
Amount Invested:
Current Interest Rate:
Term of Investment:
Days in Current Term:
Current Term Start Date:
Maturing On:
Interest Payment Instructions:
Principal Payment Instructions:
Withholding Tax Rate:
Next Term of Re-Investment:
Next Interest Frequency:



Select the current term you would like to change to:

☒ Standard Terms ☐ Maturity Date

☐ Custom Terms Days (minimum term 30 days)

The interest rate on your Term Deposit will be the published rate for that standard term. If you have selected a custom term or a maturity date that equates to a custom term, your interest rate will be the published rate for the closest standard term below your custom term.

Select when you would like your interest to be paid:

☒ On Maturity ☐ Every month(s)

Select how you would like your interest to be credited:

☒ Compound Interest ☐ To Account

Select maturity instructions:

☒ Reinvest ☐ Close & Credit to

5. Authorise the change

Home	Transactional Banking	Professional Trust	Financial Markets	Administration
Accounts	Payments	Receipts	Import/Export Files	International Trade
Business Cash Plan				

Accounts Balances Transaction History Statement Stopper Open Account Log Out 	Authorise Term Deposit Name: Term Deposit Account Number: Interest Payment Instructions: Please enter your User ID and Password to authorise the Term Deposit. User ID <input type="text"/> Password <input type="password"/> <input type="button" value="Authorise"/> <input type="button" value="Cancel"/>
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6. E-mail your School Account Manager with the investment number so the interest rate can be amended where appropriate

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Please note if you would like the investment to close on maturity into your current account this option is only available before the investment matures.

If the investment has matured and you would like the investment closed please contact your School Account Manager.

OPTION THREE: Permissions instructions. To create the authority to open and amend investments in FastNet Business please follow the below steps:

1. Select the **Administration** tab
2. Select **Users**
3. Select **User Profiles**
4. Select a User
5. Under that User select the **Accounts** Tab
6. Tick the box beside '**open**' (As shown below)
7. Each term investment suffix should have the **Transact** access selected
8. Select **Save**
9. **Authorise** the change/s

The screenshot shows the ASB FastNet Business Administration interface. The top navigation bar includes tabs for Home, Transactional Banking, Professional Trust, Financial Markets, and Administration. The 'Administration' tab is active, and the 'Users' sub-tab is selected. On the left, a sidebar menu shows 'Users' with options like 'Change My Password', 'User Profiles', 'Current User Requests', 'User Profile Report', and 'User Preferences'. The 'User Profiles' section is active, showing 'Access', 'Permissions', and 'Accounts' tabs. The 'Accounts' tab is selected, displaying 'Account / Credit Card Details for' a specific user. A table lists accounts with columns for Account / Credit Card No., Suffix, Loan No., Account Known As, and Access. The 'Access' column has radio buttons for 'Transact', 'View', and 'None'. The 'Open' checkbox is checked, and the 'Transact' radio button is selected for each account row.

Account / Credit Card No.	Suffix	Loan No.	Account Known As	Access
[Redacted]	00	[Redacted]	[Redacted]	Transact <input checked="" type="radio"/> View <input type="radio"/> None <input type="radio"/>
[Redacted]	02	[Redacted]	[Redacted]	Transact <input checked="" type="radio"/> View <input type="radio"/> None <input type="radio"/>
[Redacted]	52	[Redacted]	[Redacted]	Transact <input checked="" type="radio"/> View <input type="radio"/> None <input type="radio"/>